



亚尔亚 VE320话务电话

Headset & Telephone | 产品说明书



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PLEASE READ THIS MANUAL CAREFULLY BEFORE USE

使用前请仔细阅读本说明书

CONTENTS

1. INSTRUCTIONS.....	2
2. FEATURES.....	2
3. PACKAGING LIST.....	2
4. SKETCH MAP.....	2
5. INSTALLATION.....	3
6. SYSTEM SETTING OPERATION.....	3
6.1 SET DATE/TIME.....	3
6.2 SET LOCAL AREA CODE.....	3
6.3 SET AREA CODE.....	3
6.4 SET FLASH TIME.....	3
7. FUNCTION OPERATION.....	3
7.1 SWITCH BETWEEN ANSWER CALL AUTO ON AND OFF.....	3
7.2 ANSWER A CALL.....	3
7.3 RING VOLUME.....	3
7.4 HEADSET VOLUME.....	3
7.5 FLASH FUNCTION.....	3
7.6 REDIAL FUNCTION.....	4
7.7 MUTE FUNCTION.....	4
7.8 RECEIVING CALLER ID INFORMATION.....	4
7.9 CALLING BACK A NUMBER FROM THE CALLER ID LIST.....	4
7.10 REVIEWING THE CALLER ID LIST.....	4
7.11 SET LCD BRIGHTNESS.....	4
7.12 DELETE FUNCTION.....	4
7.13 SETTING AND CHECKING VIP NUMBER.....	5
7.14 ONE-TOUCH MEMORY FUNCTION.....	5
7.15 DIALING OF ONE-TOUCH MEMORY.....	5
7.16 TWO-TOUCH MEMORY FUNCTION.....	5
7.17 DIALING OF TWO MEMORY.....	5
8. TROUBLESHOOTING.....	5

- 11. 显示屏亮度调节**
在待机状态下按“BRT”键选择合适的显示屏亮度，共有 5 级亮度可选。
- 12. 删除功能**
在待机状态下，按“DEL”键用来删除输入错误的号码（改错）。
在显示来电或拨出号码时，“DEL”键用来删除该条来电，长按“DEL”键 3 秒可删除所有来电或拨出号码。
在系统设置状态下“DEL”键用来退出系统设置。
- 13. 贵宾设置**
来电带有贵宾属性，在待机翻查来电号码时，按“PAUSE”键，可添加或取消相应号码的贵宾属性。贵宾号码以锁标记标识。设为贵宾的来电，在翻查时不能被删除。但是，用户如果长按“DEL”键想全部删除来电或去电时，贵宾号码也可删除。如果来电存满又有新来电时，则话机会选择删除最前的非贵宾号码，此时日存满的号码全部都是贵宾，最早的贵宾号码仍然会被删除。
- 14. 快速拨号号码存储**
在待机状态下，拨你想要存储的号码，再按“SET”键，再次按“M1”（或 M2、M3、M4、M5）存储位置。
在来电或去电查询状态下，用“UP”或“DOWN”键查询你想要存储的号码在按“SET”键，再次按“M1”（或 M2、M3、M4、M5）存储位置。
- 15. 快速拨号**
在开机状态下，按“M1”（或 M2、M3、M4、M5）键存储的号码将会快速拨出。
- 16. 双键储存**
挂机+号码+储存+NO.(NO=0~9)号码包括去电和来电
- 17. 双键取出**
摘机+提取+ NO.(NO=0~9)
- 18. 外置录音**
在通话中，开启录音设备的录音的功能，通话的语音信息被录取，播放录音请参考录取设备使用说明。

八. 简易故障排除方法

故障原因	检查方法	故障排除
无工作	检查二芯直线插头与外线是否连接好	把插头与外线连接好
无铃声或铃声小	检查是否有接分机，并检查分机的质量和并机数量太多 检查 RINGER 开关是否置于 HI 档位	排除分机法排除故障 如果置于 LOW 档，此时适合近距离接听，偏小属于正常
接听不正常	检查耳机是否为标准配备耳机	建议使用本公司标准配备耳机
通话音质不佳	检查连接线是否松动或连接线外皮有损伤 检查麦克风和嘴唇的距离	重新连接线并固定好，或更换连接线 调整麦克风的位置
无来电	当地电信局未开通来电显示业务或开通没有申请 对方号码保密	向电信局申请来电显示业务 显示保密属于正常现象

4. 自动 IP 设置
此项功能保留。

5. 闹钟设置
此项功能保留。





6. 收线时间设置
显示屏提示“SET 6 FLASH”，按“SET”键进入，显示“600”共 4 组，按“UP”或“DOWN”键确认选择其中一组，再按“SET”键确认，设置完毕按“DEL”键退出设置回到待机状态下。

七. 功能操作说明

1. 耳麦接听电话设置

根据你的需要使用话机背面的 AUTO 开关设置自动接听和手动接听，开关置于 ON 位置时，来电话机将会自动接听电话，开关置于 OFF 位置时，来电话机使用手动接听电话。

2. 接听电话

在手动接听电话状态下，电话响铃时，话机发出铃声，提听筒或按“”或者按“”键进行通话，通话完毕后放回听筒或按“”或按“”键。

3. 铃声设置

使用话机侧面的 RING 开关选择铃声，开关置于 HI 位置时为大档铃声，开关置于 LOW 时为小档铃声。

4. 耳塞音量调节

使用话机的 VOLUME 音量钮调节耳麦接收音量，旋转音量钮调整到你适中的音量。

5. 收线功能

按“FLASH”键配合交换机实现交换功能。

6. 重拨功能

在开机状态下，按“REDIAL”键将会重拨最后一组电话号码。

7. 静音功能



在通话状态下，如果你需要对方听不到你的声音时，按“MUTE”键此时对方听不到你的声音，并且静音指示灯点亮。再按一次“MUTE”键通话恢复正常状态。

8. 来电查询



在待机状态下，按“DOWN”键进入来电查询状态，配合“UP”键可向上和向下翻查，显示屏显示来电的号码 日期及时间等信息。

注：话机自动侦测并显示来电号码，同时显示来电的日期、时间，并记录这是第几个来电。如果是 FSK 制式，来电显示信号会自动刷新月、日以及时间的设置，而年的设置不变。对于 DTMF 制式，所有设置均不被改变。由于 DTMF 信号只含有来电号码，不含来电日期及时间。因此，系统收到 DTMF 来电号码时，会将已设置的日期及时间赋予该来电号码。显示屏同时显示来电序号。若是新号码，会有“NEW”标志同时出现。如果已有号码，则会有“REPEAT”标志出现。如果来电是保密，则显示屏会显示“---P---”，如果来电出范围，则显示“---O---”，如果来电信号不正确则显示“---E---”。

9. 来电回拨

按“DOWN”键进入来电查询状态，配合“UP”或“DOWN”键可向上/向下翻查，显示屏显示来电的号码，日期及时间等信息。查询到来电后，直接提起手柄或按“”键或按“”键可对来电号码进行回拨。

10. 去电查询

按“OUT”键可循环查询最近拨出的号码和通话时间。如果查到的号码要再次拨出，直接提起手柄或按“”键或“”键即可。去电最多可存 32 位，如果号码超过 16 位时，手动翻查进行顺序查看。

1. INSTRUCTIONS

Thank you for your purchasing our newest telephone with Caller ID function. This manual is designed to familiarize with your phone. To get the maximum use from this product, we suggest that you read this instruction manual before operating it.

2. FEATURES

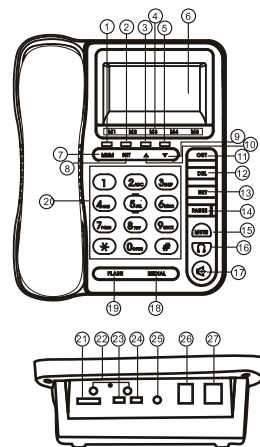
- Clear and distinguishable for speech sound
- FSK/DTMF dual system auto switch
- 62 group Caller ID message memories
- 16 group outgoing message memories
- 5 group one-touch dialing memories
- 10 group two-touch dialing memories
- 5 digit of local area code
- Flash time 100/300/600/1000ms selectable
- Mute telephone transmitter function add mute indication
- 5 levels of LCD contrast adjustment
- 16 digits of number of incoming call display
- 15dB Headset volume control
- Ringing sound high and low selection
- Handset, speaker, headset LED indication
- RJ-11 and 3.5mm jack

3. PACKAGING LIST

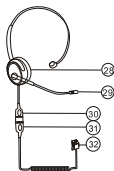
1. Telephone	1pcs	2. Use manual	1pcs
3. Telephone line	1pcs	4. Telephone coil cord	1pcs
5. Bracket mount (option)	1pcs	6. Headset (option)	1pcs
7. Handset	1pcs		

4. SKETCH MAP

1. Mute indicator
2. SPK indicator
3. Headset indicator
4. Memory (M1-M5) button
5. Handset indicator
6. LCD display
7. MEM button
8. Set add store button
9. Up button
10. Down button
11. Out button
12. Deletion button
13. Brightness button
14. Pause button
15. Mute button
16. Headset button
17. SPK button
18. Redial button
19. Flash button
20. Number button
21. Headset volume adjust
22. Bracket mount
23. Ringer Hi or Low switch
24. Answer select switch
25. Recording jack
26. Headset jack
27. Telephone jack



28. Headset Speaker
29. Microphone
30. Joint jack
31. Joint connection-peg
32. Telephone jack



5. INSTALLATION

run. It will reset to the correct time when the first caller ID data is received.

- 5.1 Plug one end of bracket mount to the jack of the base set
- 5.2 Plug one end of the flat line cord to telephone jack
- 5.3 Plug one end of the coil cord to the handset jack
- 5.4 Plug one end of headset cord to the headset jack.

6. SYSTEM SETTING OPERATION

At standby state, press “SET” to enter the set at this time, LCD will display the item to set. Use “UP” or “DOWN” to select from the menu including Set Time/Date, Set Local Area Code, Set Area Code, Set Flash Time. Press “DEL” to exit the setting menu.

6.1 SET DATE/TIME

- When the LCD displays “SET 1 DATE”, press “SET” to enter
- Press “UP” or “DOWN” to set the present year
 - Press “SET” to confirm the year
 - Use the same method to set month, day, hour and minute

6.2 SET LOCAL AREA CODE

- When the LCD displays “SET 2 CODE”, press “SET” to enter
- Use “UP” or “DOWN” to select the first digit of area code
 - Press “SET” to confirm the first digit
 - Use the same method to set the rest digits

6.3 SET AREA CODE

- When the LCD displays “SET 3 PCODE”, press “SET” to enter
- Use “UP” or “DOWN” to select the first digit of area code
 - Press “SET” to confirm the first digit
 - Use the same method to set the rest digits

6.4 SET FLASH TIME



- When the LCD displays “SET 6 FLASH”, press “SET” to enter
- Press “UP” or “DOWN” to select flash time among 100ms, 300ms, 600ms or 1000ms
 - Press “SET” to confirm
 - Press “DEL” to exit the setting menu.

7. FUNCTION OPERATION

7.1 SWITCH BETWEEN ANSWER CALL AUTO ON AND OFF

Use the AUTO switch on the side of the base to select the answer calls to ON or OFF.

7.2 ANSWER A CALL

When you hear the phone ring and the ringing indicator turns on, you have an incoming call. Pick up the handset or press “” button or press “” button to answer the call. Note: Use the AUTO switch on the side of select the OFF state.

7.3 RING VOLUME

Use the RINGER switch on the side of the base to adjust the ringer volume to LO or HI.

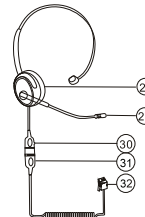
7.4 HEADSET VOLUME

When speaker is headset state, circumscribe the “VOLUME” to adjust headset volume.

7.5 FLASH FUNCTION

Press the “FLASH” button to get special service such as “Call Waiting” or “3-way calling”.

21. 耳麦接收音量调节开关
22. 支架固定插入孔
23. 铃声大小选择开关
24. 自动接听选择开关
25. 音频输出
26. 耳机插座
27. 外线插座
28. 喇叭输出
29. 麦克风
30. 连接插座头
31. 连接插座接头
32. 耳机插头



五. 安装方法

1. 安装听筒
取曲线插入听筒孔内，将另一端插入主机。
2. 连接耳机线
连接耳机线到底座耳机接口（HEADSET）。
3. 安装耳机支架（可选）
取耳机支架并将其插入到话机的耳机支架插孔内。
4. 录音设备连接（可选）
取专用3.5MM配线连接至主机的REC和录音设备上。
5. 电话线连接
连接电话线到底座电话线接口（TEL）。

六. 系统设置操作说明

在待机状态下按“SET”键，进入系统设置状态，显示屏显示“SET 1 DATE”，此时，用“UP”或“DOWN”键可改变设置选项，显示屏同时显示对应的设置项目。再按“SET”键进入该项设置。在项目设置完成后，按“SET”键进入下一项设置。

注：在任何选项下按“DEL”键退出系统设置回到待机状态，如果在3秒钟内没有按任何按键，系统将自动回到待机状态下。

1. 日期和时间设置

在待机状态下按“SET”键，显示屏提示“SET 1 DATE”，按“SET”键确认。进入日期和时间设置后，年的显示闪烁，可按“UP”或“DOWN”键修改日期，小时和分钟。小时和分钟的设置对十位和个位分别设置。按“SET”键确认分钟个位设置时话机会自动清秒，时间及日期设置完成后，显示屏会自动显示对应的星期以及当月挂历。同时系统跳到下一个系统设置选项。

注：FSK 来电信号自动刷新原有的系统日期时间，DTMF 来电信号对原系统时间，日期的设置没有影响。

2. 区域码设置

显示屏提示“SET 2 CODE”，按“SET”键确认，显示屏显示“CODE-----”，按“SET”键确认，进入区号的设置，第一个“-”闪烁（如果有设置过区号，则显示设置的区号，区号第一个号码闪烁）。按“UP”或“DOWN”键可设置或修改为0到9，完成第一位设置后，按“SET”键进入第二位设置，第三到第五位号码同上述步骤操作。设置完成后，系统将会跳到下一个系统设置。

3. 出局设置

显示屏提示“SET 3 PCODE”，按“SET”键确认，显示屏显示“CODE-----”，按“SET”键确认，进入区号的设置，第一个“-”闪烁（如果有设置过区号，则显示设置的区号，区号第一个号码闪烁）。按“UP”或“DOWN”键可设置或修改为0到9，完成第一位设置后，按“SET”键进入第二位设置，第三到第五位号码同上述步骤操作。设置完成后，系统将会跳到下一个系统设置。

一. 产品简介

本耳机电话采用独特设计方式,使产品具有高清晰,高保真的语音通讯,功能齐全,性能稳定,适用于各种交换机系统,加之手柄,耳麦,扬声三者自由切换通话,使本产品更具特色,是办公电话首选产品。

二. 功能特点

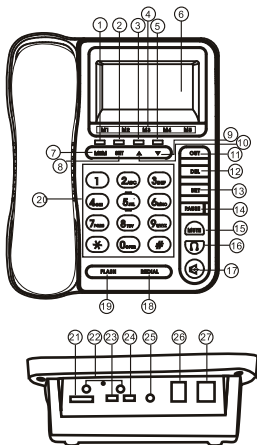
- 高清晰语音通讯;
- 通话中手柄、免提、耳麦自由切换;
- 自动检测电信局来电制式 (FSK / DTMF);
- 62 组来电查询;
- 16 组去电查询;
- 5 组单键记忆;
- 10 组双键记忆;
- 来电,去电可设置为 VIP 功能,防删除电话号码功能;
- 5 位区域码来电过滤;
- 1 位出局码适应虚拟网;
- 收线时间可选 (FLASH)100,300, 600, 1000MS;
- 静音功能;
- 5 级 LCD 亮度调节;
- 32 位预拨号及改错;
- 16 位 LCD 拨号显示及电子台历显示;
- 15dB 耳麦接收音量调节;
- 铃声大小选择功能
- 手柄、免提、耳麦工作指示功能
- 提供 RJ-11 耳麦接口与 3.5mm 耳机插孔 (可做培训或录音接口用);

三. 包装附件明细



- | | | | |
|--------------|----|------------|----|
| 1. 耳机电话 | 一台 | 2. 使用说明书 | 一本 |
| 3. 电话连接线 | 一条 | 4. 耳机 (可选) | 一个 |
| 5. 耳机支架 (可选) | 一个 | 6. 听筒 | 一个 |
| 7. 听筒连接线 | 一条 | | |

四. 示意图

1. 静音指示灯
2. 免提指示灯
3. 耳麦工作指示灯
4. 存储记忆键(M1-M5)
5. 手柄工作指示灯
6. 液晶显示屏
7. 提取键
8. 设置键
9. 上翻查询键
10. 下翻查询键
11. 去电查询键
12. 删除键
13. 亮度调节键
14. 暂停键
15. 静音键
16. 耳麦通话键
17. 免提通话键
18. 重拨键
19. 收线键
20. 数字键



7.6 REDIAL FUNCTION




Pick up the handset or press “” button or press, “” button, the latest dialed number will be dialed out.

7.7 MUTE FUNCTION

Press “MUTE” button to cut off transmission of your voice, add the Mute indicator will light. Press the key again to release the mute mode and recover the normal talk.

7.8 RECEIVING CALLER ID INFORMATION

Note: You must make sure your Telephone Company offer caller ID service so that the caller ID function can be activated.

When there is an incoming call, the LCD will display the number, area code, time and date of the call. When receiving a telephone call, the telephone will detect the FSK or DTMF format and display the calling number. If this is a FSK format caller ID signal, the current date and time display will also be updated. If this is a newly coming call, the “NEW” icon will be displayed. If the incoming call is a repeat number, the “REP” icon will be displayed. If the incoming call is a private call, the icon  will be displayed. If the incoming call is out of area, the icon  will be displayed. If a wrong number comes in, the  will be displayed.

7.9 CALLING BACK A NUMBER FROM THE CALLER ID LIST

Under standby state, use “UP” and “DOWN” to select the desired number.

- If the area code was set and the incoming call is 7 digits, press “DIAL” once to keep showing 7 digits, press “DIAL” twice to show 10 digits with adding 3 digits area code, press “DIAL” three times to show 11 digits with adding area code and long distance code ‘1’ as the first digit. Pick the handset to dial out the displaying number.
 - If the incoming call is 10 digits, press “DIAL” once to show 11 digits with adding long distance code ‘1’ as the first digit. Press “DIAL” twice to show 10 digits and press “DIAL” three times to show 7 digits to eliminate the area code. Pick the handset to dial out the displaying number.
- Under in-use state, use “UP” and “DOWN” to select the desired number. Press “DIAL” and the displaying number will be dialed out automatically after 2 seconds.
- If the area code was set and the incoming call is 7 digits, press “DIAL” once to keep showing 7 digits, press “DIAL” twice to show 10 digits with adding 3 digits area code, press “DIAL” three times to show 11 digits with adding area code and long distance code ‘1’ as the first digit. Waiting for 2 seconds and the displaying number will be dialed out automatically.
 - If the incoming call is 10 digits, press “DIAL” once to show 11 digits with adding long distance code ‘1’ as the first digit. Press “DIAL” twice to show 10 digits and press “DIAL” three times to show 7 digits to eliminate the area code. Waiting for 2 seconds and the displaying number will be dialed out automatically.

7.10 REVIEWING THE CALLER ID LIST

Press “UP” or “DOWN” to review the outgoing calls (at most 32 calls)

7.11 SET LCD BRIGHTNESS

When standby state, press “BRT” and then LCD will display LCD 3 to indicate the default brightness is 3 grade. Press “BRT” to select the LCD brightness form 1 to 5.

7.12 DELETE FUNCTION

- In set mode, “DEL” button is used to quit set.
- When you use pre-dial function, “DEL” button is used to correct the input mistake.
- When you check the incoming calls memories, “DEL” button is used to delete the unwanted memory. If you press “DEL” button and do not release for more than 4 second, all memories will be deleted,
- When you check the outgoing calls memories, “DEL” button is used to delete the unwanted memory. If you press “DEL” button and do not release for more than 4 second, all memories will be deleted.

7.13 SETTING AND CHECKING VIP NUMBER

You can set some important numbers in the Caller ID list to VIP numbers. The VIP number will not be flush away by the newly coming number when the memory is full.

- When standby state, press “UP” or “DOWN” button to select a number.
- Press “PAUSE” button this selected number becomes VIP number. If a number is set as VIP, the LCD will show a “LOCK” icon. You can set as many as 62 VIP numbers.
- For a VIP number, press “PAUSE” again to cancel the VIP setting.

7.14 ONE-TOUCH MEMORY FUNCTION



a). STORING OF ONE-TOUCH MEMORY

- Under standby state, Enter the wanted number.
- press “SET” button;
- Press the one-touch memory key among M1-M5.

b). STORING ONE-TOUCH MEMORY FROM CALLER ID RECORD

Under standby state, when searching the caller ID record, just press “SET” button and then press one-touch memory key (M1-M5) and the displaying number will be stored accordingly.

7.15 DIALING OF ONE-TOUCH MEMORY

Under standby state, press the desired one-touch memory key (M1-M5), then the number will be shown on the LCD. Pick up the handset or press “ ” button or press “ ” button and the one-touch number will be dialed out after 2 seconds automatically.

Under in-use state, press the one-touch memory (M1-M5) and the number will be dialed out automatically.

7.16 STORING OF TWO-TOUCH MEMORY

- Under standby state, press the wanted number.
- Press the “SET” button.
- Press the number (number from “0” to “9” be election)

7.17 DIALING OF TWO MEMORY

Under in-use stand, press the “MEM”, then press the wanted number.

8. Troubleshooting

Trouble	Check-up	Trouble remove
No in-use	Check telephone line	Connect telephone line
No ringer or ringer LOW	Check telephone for outside tel. Check ringer switch select HI	Remove outside tel.
Receiving abnormality	Check headset	Replacing headset
Tone abnormality	Check telephone line for not hard up	Replacing telephone line
No caller ID	Check a make sure your Telephone Company offer caller ID service.	You must make sure your Telephone Company offer caller ID service so that the caller ID function can be activated.

目录

一. 产品简介	7
二. 功能特点	7
三. 包装附件明细	7
四. 示意图	7
五. 安装方法	8
六. 系统设置操作说明	8
1. 日期和时间设置	8
2. 区域码设置	8
3. 出局设置	8
4. 自动IP设置	9
5. 闹钟设置	9
6. 收线时间设置	9
七. 功能操作说明	9
1. 接听电话设置	9
2. 接听电话	9
3. 铃声设置	9
4. 耳麦音量调节	9
5. 收线功能	9
6. 重拨功能	9
7. 静音功能	9
8. 来电查询	9
9. 来电回拨	9
10. 去电查询	9
11. 显示屏亮度调节	10
12. 删除功能	10
13. 贵宾设置	10
14. 快速拨号号码存储	10
15. 快速拨号	10
16. 双键存储	10
17. 双键取出	10
18. 外置录音	10
八. 简易故障排除方法	10